

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Labour Employment Training & Factories Department – Employment & Training –  
Filling up of the vacant posts of Assistant Training Officers on outsourcing basis  
duly following Rule of Reservation system – Orders – Issued.

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LABOUR EMPLOYMENT TRAINING & FACTORIES (EMP) DEPARTMENT

G.O.Rt.No. 1021

Dated: 04 .09.2010.

Read the following:-

1. G.O.Rt.No.2561, LET&F Dept, dt: 19.11.2007.
2. Govt.Memo.No.9316/Emp.A2/08, LET&F Dept, dt: 13.3.2009.
3. G.O.Rt.No.1158, LET&F Dept, dt: 23.7.2009.
4. G.O.Rt.No.173, LET&F Dept, dt: 1.2.2010.
5. G.O.Ms.No.17, LET&F Dept, dt: 25.3.2010.
6. Govt.Memo.No.3432/Emp.A2/10, LET&F Dept, dt: 16.6.2010.
7. Minutes of the review meeting held on 18.6.2010 communicated vide Govt.Memo.No.2540/Emp.A3/2010, LET&F Dept, dt: 21.6.2010.
8. Minutes of the review meeting held on 4.8.2010 communicated vide Govt.Memo.No.5565/Emp.A3/2010, LET&F Dept, dt: 28.8.2010.

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ORDER:

In the G.Os 1<sup>st</sup>, 4<sup>th</sup> & 5<sup>th</sup> read above, permission was accorded to Director of Employment and Training, Andhra Pradesh, Hyderabad to fill up the following vacant posts by outsourcing duly following the guidelines issued by the Government from time to time.

(i)	Assistant Training Officers (400 + 381)	:	781 vacancies
(ii)	Data Entry Operator/Office Assistant	:	74 vacancies
(iii)	Office Subordinates	:	113 vacancies
(iv)	Watchman	:	76 vacancies

2. In the Memo. 2<sup>nd</sup> read above, orders were issued to follow Government instructions issued in circular Memo.No.14863-F/547/A2/SMPC/2003, Finance (SMPC) Department, dt: 14.6.2007 read with G.O.Rt.No.4271, Finance (SMPC) Department, dated 1.11.2008 regarding delegation of powers to Head of the Departments to extend the contract with outsourcing agencies.

3. In the G.O. 3<sup>rd</sup> read above, orders were issued fixing the rate of remuneration of the Assistant Training Officers (outsourced).

4. In the Government Memo. 6<sup>th</sup> read above, the following directions were issued to Director of Employment and Training, Andhra Pradesh, Hyderabad / all Regional Deputy Directors / all Principals of ITIs / DLTCs:-

(a) the roster points of the 781 vacant posts of Assistant Training Officers, which were ordered to be filled up on outsourcing basis, shall be decided by the concerned Regional Deputy Director (Apprenticeship) before outsourcing and to be communicated to the Principals concerned within a week. The Rule of Reservation (ROR)/ Outsourcing guidelines shall be strictly followed.

(b) the roster points of the vacant posts of (a) Data Entry Operator – Office Assistant (74 Nos.) (b) Office Subordinate (113 Nos.) and (c) Watchmen (76 Nos.), which were ordered to be filled up on outsourcing basis, shall be decided by the concerned Principal of the Government ITIs before outsourcing. The Rule of Reservation (ROR)/ Outsourcing guidelines shall be strictly followed.

(c) It is the responsibility of the Regional Deputy Director concerned to get filled up all the posts of Assistant Training Officers (781) and the supporting staff (263) by 30.06.2010, other wise disciplinary action will be initiated for such

serious lapse as poor students are the sufferers an account of their inaction.

5. During the meeting held on 18.6.2010, it was directed that the Director of Employment and Training, Andhra Pradesh, Hyderabad / Regional Deputy Directors / Principals have to finalize the issue of filling up of the vacancies noted in para (1) above by following ROR procedure and to complete the process by 30.6.2010. It was also directed that the Regional Deputy Director concerned has to maintain Roster Register for the outsourced Assistant Training Officers, since it is a zonal post and the District Convener has to maintain Roster Register for the outsourced supporting staff being the district level post.

6. During the review meeting held on 4.8.2010, it was noticed by the Government that some of the Principals of ITIs / DLTCs and the Regional Deputy Directors have not taken action in filling up of vacant posts on outsourcing basis, by which, the implementation of the Center of Excellence Schemes was affected adversely.

7. The Government, after careful examination, hereby order that:

- (i) the Regional Deputy Directors shall fix the roster points of Assistant Training Officers (zonal posts), which are meant for filling on outsourcing basis, duly following the guidelines on Rule of Reservation and shall fill all the 781 vacancies of Assistant Training Officers (zonal posts) on outsourcing basis duly following outsourcing guidelines immediately through the outsourcing agencies authorized by the District Collectors concerned.
- (ii) the Principals of ITIs / DLTCs, who are incharge of the District Convenor, shall fix the roster points of the posts of Data Entry Operator/ Office Assistant (74), Office Subordinate (113) and Watchman (76) meant for filling on outsourcing basis duly following the guidelines of Rule of Reservation (ROR), with the approval of IMC Societies concerned through the outsourcing agencies authorized by the District Collector concerned duly following the outsourcing guidelines.

7. The Director of Employment and Training, Andhra Pradesh, Hyderabad shall take further necessary action in the matter. He shall submit a monthly return on filling up the vacancies on outsourcing basis to reach the Government on every 5<sup>th</sup> day of the succeeding month.

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

BHANWAR LAL  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
The Director of Employment and Training,  
Andhra Pradesh, Hyderabad  
All the Regional Deputy Directors.  
All the Principals of ITIs / DLTCs (through DET)  
Copy to:  
P.S. to Minister (LC, TE & ITIs)  
P.S. to Prl. Secy. (LET&F)  
P.A. to Dy. Secy. (LET&F)

//FORWARDED :: BY ORDER//

SECTION OFFICER